

Section 6: Chemical Inventory

What goes here?

Each lab should have an up-to-date chemical inventory through the UT Facilities Services website: <http://www.pp.utk.edu/ChemInv/default.htm>. The instructions for entering your chemical inventory are found on that page.

The current contact person is:

Kevin Garland
(865) 974-4009
Email: garlandk@utk.edu

Contact Mr. Garland in order to receive access to the Chemical Inventory database.

If your lab's current inventory is on an Excel spreadsheet, you can forward it as-is to Mr. Garland. Or, the inventory can be entered directly into the database as instructed on the web page.

A copy of your inventory should be printed and put in this tab. This can be in the form of a printout of the inventory off the website or a copy of the Excel spreadsheet. The inventory should be examined annually and updated (both in the database system and the hard copies).

Why do you need to put these documents here?

These documents provide a good working tally of what is in the lab at any given time, and can be invaluable to first responders in emergency scenarios and environmental cleanup personnel after an event. Knowing what is in the lab, and accounting for what is most dangerous is extremely important when things go wrong. This will be an inspection item in future lab safety walkthroughs.